

Girl Scouts of West Central Florida, Inc.  
**NOTICE OF SUBSTITUTION OF DELEGATE**

Service Unit Delegate or Area Delegate,

If you cannot attend the Annual Meeting, please follow the steps below to allow an alternate to vote on your behalf. Contact and confirm the alternate is available to take your place. Then, complete this [fillable form here](#).

An alternate delegate will not have the ability to vote during the annual meeting unless this delegate substitution form is completed by both parties on or before Apr. 10 at 4:00 p.m. The Alternate must bring identification for onsite signing of the form below, which will include verification that the fillable form was completed prior to the deadline

**NOTICE OF SUBSTITUTION OF DELEGATE**

**DATE:** \_\_\_\_\_

**AREA ASSOC. (A-K):** \_\_\_\_\_

**SERVICE UNIT:** \_\_\_\_\_

**DELEGATE NAME:  
(WHO CANNOT ATTEND)** \_\_\_\_\_

**ALTERNATE NAME:  
(WHO WILL SUB IN)** \_\_\_\_\_

**ALTERNATE EMAIL:** \_\_\_\_\_

**ALTERNATE PHONE:** \_\_\_\_\_

The duly elected Alternate for the Service Unit/Area Association named above will, for the purposes of voting and otherwise representing this Service Unit/Area at the Annual Meeting of the Girl Scouts of West Central Florida, serve in the place of the delegate named above.

**Delegate's Electronic Request Form Received on:** \_\_\_\_\_  
Date/Governance Manager Signature

Alternate's signature: \_\_\_\_\_